



THE ABNFF JOURNAL

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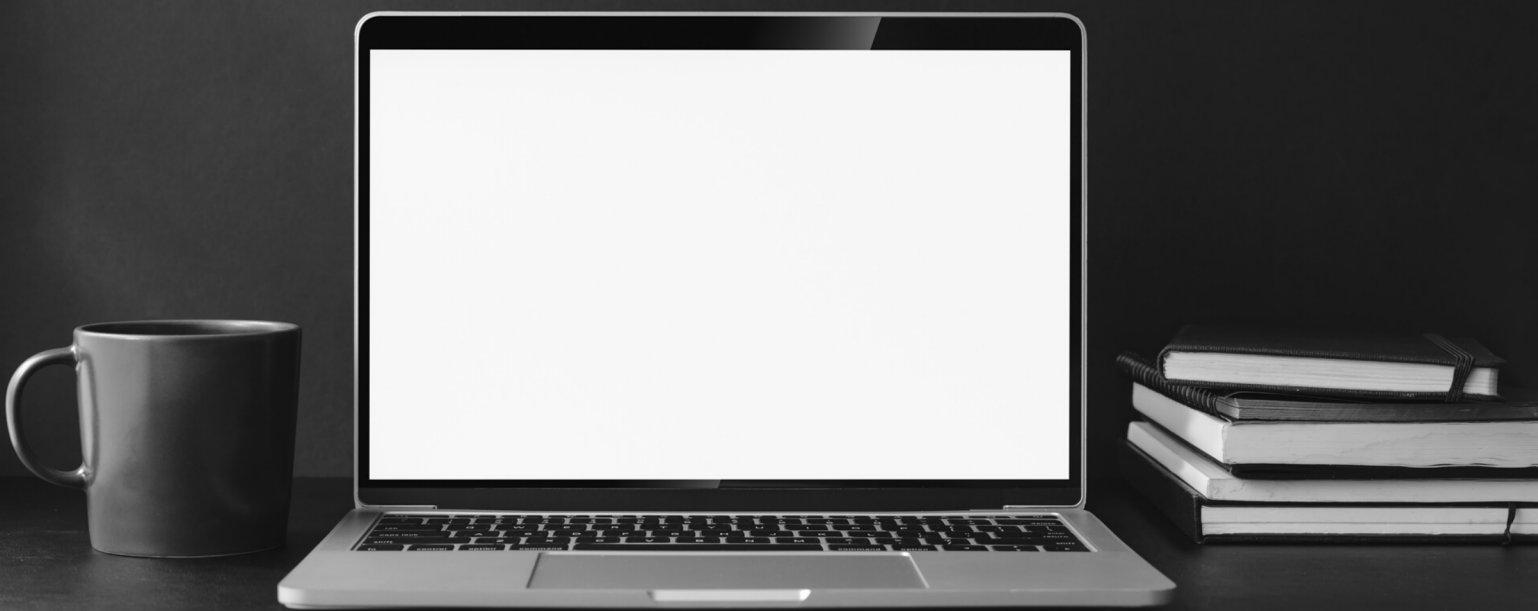
The ABNFF Journal, the official journal of the Associate of Black Nursing Faculty Foundation (ABNFF), invites members and others to submit research papers, ideas, experiences, case studies, and book reviews.

Send query letters or manuscripts to:

Dr. Linda Amankwaa

Editor, The ABNFF Journal

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EDITORIAL OBJECTIVES

The purpose of **The ABNFF Journal** is to: (a) serve as a vehicle for publication of original research, and other health related manuscripts, materials and reviews written by minority and non-minority nursing faculty members in higher education; (b) communicate these research and other findings to the membership of **ABNF** and interested others; (c) serve as a linchpin for Black nursing faculty members with similar research interests; and (d) aid Black nursing faculty members in keeping current on research related to Black health care issues long neglected by other nursing publications.

EDITORIAL PROCEDURE

The ABNFF Journal is published quarterly. Submission of manuscripts and other materials will be peer reviewed by at least three members of the Editorial Review Board.

When submitting manuscripts and other materials with multiple authors, please indicate the primary author who will receive all correspondence. In compliance with the Copyright Revision Act of 1976, query and transmittal letters accompanying materials should contain the following statement:

In consideration of **The ABNFF Journal's** reviewing and editing my submission, the author(s) undersigned transfers, assigns, and otherwise conveys all copyright ownership to ABNF Foundation, in the event that such work is published in **The ABNFF Journal**.

When submitting materials, please indicate whether the materials were prepared while the author(s) were employed by the U.S. government. Accepted manuscripts become the property of ABNF Foundation. Although not required, query letters are welcomed. Manuscripts should be submitted as a Microsoft Word document to the Editor at [**abnf.manuscripts@gmail.com**](mailto:abnf.manuscripts@gmail.com).

MANUSCRIPT FORM

Manuscripts should be typed or printed in standard manuscript form as outlined in the latest edition of the American Psychological Association Publication Manual, e.g., double-spaced; 1-1/2 inch margins.

Abbreviations should be spelled out the first time they are used.

Separate pages should be used for the title page, the author(s) biographical sketch(es), the abstract with the key words, acknowledgment, references, tables and figures, typed one to a page, with legends. The title page contains the title of the manuscript, which should be short, and the name and address of the author(s), which should appear nowhere else on the manuscript. Upon acceptance of your work, all authors and co-authors will be requested to sign a release form.

A few important notes about your manuscript:

1. The abstract should never exceed 100-150 words.
2. Up to five index words should be listed on the key words page following the abstract.
3. Each page should be numbered consecutively, beginning with the title page.
4. The body of the manuscript should not exceed 14 pages (3500 words).
5. Please DO NOT utilize hard returns at the end of each line in the reference section - allow the word processor to perform default word/line wrapping.
6. At the beginning of each paragraph, please use a preset TABBED INDENT (vs. spaces).
7. Italicize references in your reference lists and do not underline.
8. Ensure that only the title page contains any reference to the author(s).
9. All research studies must include a statement related to IRB approval.
10. Do not include tables within the body of the text. Place each table on a separate page at the end of the document.
11. Letters of consent for publication of patient photographs must accompany the manuscript if patient identification is possible. Parental consent or consent of legal guardian must be obtained to permit publication of a photograph of a minor.

12. Illustrations, pictures, photos, tables, graphs, maps, schematic diagrams, charts, artwork, conceptual models or quotations must be fully identified as to author and source. If text material totaling 200 words or more is borrowed verbatim or if illustrations, tables, etc. are borrowed, written permission must be obtained from both the publisher and author. Letters granting this permission should be forwarded with the manuscript.

13. ALL figures must be provided in black and white (no color).

14. Ensure that all hyperlinks are current and accessible and that citations are within the last seven years.

15. Letters to the editor are published at the Editor's discretion and should follow the guidelines for manuscript preparation. A transmittal letter containing copyright assignment should accompany the letter to the editor.

MANUSCRIPT SUBMISSION

Please email the original manuscript as a Microsoft Word document to abnf.manuscripts@gmail.com.

Hardcopies of your manuscript will not be accepted.

